



# Baja Portalegre 500 COVID-19 General Contingency Plan

Version 2.0  
October 19<sup>th</sup>, 2020



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## INTRODUCTION

Automóvel Club de Portugal (ACP) is organising the 34<sup>th</sup> BAJA PORTALEGRE 500 which will take place from November 5<sup>th</sup> to 7<sup>th</sup>, 2020.

The Baja counts to FIA Cross Country Bajas World Cup and the FIM Bajas World Cup, in addition to the National Championships of FPAK and FMP.

Because of the importance of this Event, it is the goal of ACP, the Municipality of Portalegre, the other municipalities and local authorities, to carry it out.

The Contingency Plan for the 34<sup>th</sup> Baja Portalegre 500 follows the guidelines of the national health authority and the Contingency Plans of FPAK, FIA (Appendix S), FIM and FMP, in addition to the approval of ULSNA (local health unit in northern Alentejo).

Due to the pandemic context we live in, and the need to take all precautions while organizing a world-class event such as the 34<sup>th</sup> Baja Portalegre 500, it is mandatory that all persons (team members and organization) with access to the Service Park and the Nerpor Building are tested and receive a negative result of for a SARS-CoV-2 type rRT-PCR test in the 96 hours prior to the arrival at the event.

Furthermore, the following locations can only be accessed by accredited team members: Parc Fermé in Ponte de Sor; all start and arrival sites for the SS; Cine Teatro in Ponte de Sor (for choosing the start position for SS2 Auto); service parks for Bike/Quad/SSV during stages.

Due to the public health situation, as a result of the pandemic of the new Coronavirus Covid-19 and its unpredictable evolution, mandatory measures or restrictions may be established by the Portuguese authorities which might impose changes to the regulations and programs. Any changes as a result of these measures or restrictions will be communicated to competitors by amendments to the Regulations or by Information from the Organiser.

Foreign competitors will have to take into account the guidelines of their countries of origin when travelling to and from Portugal and the conditions imposed by Portugal on travelers originating from their countries.

Regardless of the conditions mentioned above, we recommend to participants (teams and organisation) not to attend the event if they are sick, if they were in contact with a confirmed case of Covid-19, or if they were in an area with active community transmission in the last 14 days before the race.

## ACCREDITATIONS

Accreditation takes place at the times specified below. Placing vehicles inside the Assistance Park is only possible after the accreditation process has been completed. The accreditation location is marked in the layout available at the end of this document.

During accreditation, the basic guidelines for social distance, mask wearing and hands hygiene must be complied at all times.



accreditation shedule and acess to the service park		
day	accreditation	aces to the service park
04-11-2020	09h00 / 22h00	09h00 / 24h00
05-11-2020	06h00 / 20h00	06h00 / 24h00
06-11-2020	08h00 / 14h00	05h00 / 24h00

### SERVICE PARK – CAMPO DA FEIRA (NERPOR)

- A service area will be defined for each team, cars and motorcycles;
- For cars, enrolled in National and FIA Events, an area of 14x6m (84m<sup>2</sup>) will be defined. These areas can only be accessed by 8 persons: 2 drivers, 5 assistants and 1 team manager. The teams in the National Event in the promotion classes, except Promo M, have a space of 8x6m (48m<sup>2</sup>). These areas can only be accessed by 7 persons: 2 drivers, 4 assistants and 1 team manager;
- For bikes and quads an area of 6x6m (36m<sup>2</sup>) will be defined. For SSV 8x6m (48m<sup>2</sup>). These areas will only have access to 4 or 6 persons: 1 or 2 riders, 1 or 2 assistants and 1 team manager;
- Only accredited elements can access the service area;
- Participants will be identified with plastic bracelet, and vehicles with stickers on the windshield;
- Access to the service area is forbidden to the public;
- The access control will be carried out by a private security company;
- Teams must organise themselves to only use the area defined for them;
- Car parks for pilots and others are available in the vicinity;
- Trailers, trucks and motorhomes must be parked in specified locations (see layout);
- At the entrance control in the space “Campo da Feira / Nerpor” body temperature will be measured;
- The use of a mask is mandatory;
- Social distance is mandatory (2m between people);
- There is a space, outside the Service Park Nerpor, with bars which can only be used in the terrace area and / or takeaway;
- Teams must have masks and antiseptic gel available for hands sanitizing in their space;
- Teams must provide garbage containers;
- The circulation itinerary described in the layout to be distributed in an information to competitors must be followed at all times;
- The ACP will place in the vicinity of the assistance area, portable toilets and washbasins for hands hygiene. Garbage collection containers will also be available;
- Security is provided 24 hours a day, from November 4th until November 7th;
- Coordinator of the Assistance Park contact: +351 911 760 379

### NERPOR BUILDING

The following services will be operating in the Nerpor building

- Auto and motorcycle administrative checks;
- Secretariat;
- Press Room;



- Federations' meeting rooms (FIA-FIM-FPAK-FMP);
- Race Control (Timing, GNR – National Guard, Civil Protection, and Safety and race control);
- Medical centre (outside)
- Covid-19 isolation room (outside);
- Logistics

#### ACCESS CONDITIONS AND USE OF NERPOR BUILDING

- Access to the Nerpor Building, checks and secretariat, is only allowed to the holder of the specific **"NERPOR ACCESS"** badge;
- This badge can be used by any member of the accredited team (bracelet holder);
- Measurement of body temperature at the entrance to the building;
- Placement of a hygiene booth at the entrance of Nerpor;
- Creation of circulation corridors, with different entrances and exits in the different rooms;
- Face mask must be used at all times inside the building;
- Keep social distance (min. 2m);
- Availability of antiseptic gel dispensers at the entrance of the building, in the rooms and service desks;
- Placement of signalling, vertical and horizontal, and near the different service desks, as well as information referring to the main rules of procedures (social distance, masks, hand washing and antiseptic gel, respiratory label, etc.);
- Placement of separators (acrylic) at the various service desks;
- Carrying out several daily cleanings, toilets and rooms;

#### ADMINISTRATIVE CHECKS

Most of the administrative checks process starts at registration by sending, by email copies of the documents requested by the organization **in Info 2**, and others that will follow.

##### At Nerpor:

- Only one member of each team, with **"NERPOR ACCESS"** badge, can access the administrative checks;
- Only after the registration process is completed (complete registration and with the submission of all documentation requested by the ACP), is possible to access administrative checks;
- Each team has a verification time, defined by bulletin, which must be fully complied, to avoid queues;
- A maximum number of people inside of the space will be defined, and the waiting is outside the building;
- The element that proceeds to the verifications, must be in possession of all the original documents requested by the organisation.

#### SECRETARIAT

- Access to the Secretariat is allowed at the times mentioned in the race program;
- Only one member of each team, with **"NERPOR ACCESS"** badge, can enter the secretariat.



## TECHNICAL CHECKS – NERPOR

- FIA technical checks will be carried out at the usual location (see layout), according to the call notice announced by bulletin;
- Only two people per team are allowed access;
- Access is controlled at the entrance and the use of a mask is mandatory, as well as social distance;
- A maximum number of vehicles will be defined inside the pavilion and the waiting will be outside, preferably in the vehicle, to guarantee social distance (2m);
- The technical checks of the Motorcycles, Quad's and SSV's, will be carried out at the karting circuit (see layout) and at the call time announced in the bulletin.

## PARC FERMÉ AND REGROUPING

- The use of a mask is mandatory for drivers whenever they are outside of the vehicles, For the motorcycle or quad riders, whenever they are not wearing a helmet, they must wear a mask.

## MEDICAL INTERVENTION / SANITARY EVACUATION FOR SUSPECTED COVID-19 CASES

The medical team of the race, prepared a sanitary evacuation plan aimed at suspects of Covid-19 infection, in partnership with ULSNA (local health unit in northern Alentejo) and the Civil Protection of Portalegre, which consists of the following:

- A doctor responsible for the Covid-19 issue, defined as “Covid-19 Manager”, to whom suspicious symptoms should be reported, will be appointed;
- Anyone directly related to the event, who is in the restricted area of assistance or Nerpor, and presents compatible COVID-19 symptoms: fever; dry cough; or breathing difficulties, must remain where he/she is and call the COVID-19 number mentioned below.
- The person will be directed to a Covid-19 isolation place in NERPOR;
- The follow-up actions will be managed by ULSNA or DGS.

### Contacts:

[covid19.bajaportalegre@acp.pt](mailto:covid19.bajaportalegre@acp.pt)

**+351 911 756 700**

## STARTING POSITION CHOICE FOR THE SS2 AUTO

As usual, the Ceremony to choose the starting position of the SS2, after the Special Qualifying, takes place in Ponte de Sor (according to program), at Cine Teatro. Only teams (driver and co-driver) who have qualified in the first 10 places of the special qualifying (SS1), and their Team Managers, are allowed participate. The use of the mask is mandatory, as well as social distance and hand hygiene (for this purpose, antiseptic gel dispensers will be placed at the entrance of the building).



## **ACCESS ACCREDITATIONS TO THE NERPOR PRESS OFFICE**

The assignment of press credentials will only be made to the journalists who request it until October 30th, having to do so online, on the official website of the event, and submit the

required documentation, namely: copy of the professional journalist card and examples of coverage made in previous years. Incomplete orders, or those sent out after the deadline, are automatically considered as declined.

In addition to the criteria, press credentials will be awarded according to the relevance of the media, with priority for the most important / largest, and taking into account the order in which requests were received.

Due to the current situation, the press room is limited to a total of 25 journalists. Journalists who wish to do so, may reserve a place for the duration of the event. Reserved places cannot be changed. It is not allowed to leave material unattended in working places which are not reserved for the duration of the event.

Journalists who need access to seats in the press office must inform the organization when applying for accreditation.

The press will also be entitled to another 30 credentials allowing access to the Service Park and Special Qualifying – SS1.

Holders of these credentials can access the media centre, escorted, to collect information, but cannot remain in the room.

The access of photographers to the course will be done through the use of a tabard, supplied by the organizer, for the purpose.

Access to the Start Position Selection Ceremony for SS2 Auto is not allowed. The organisation will distribute images.

Access to press conferences that may be held in the media centre will only be allowed to the 25 journalists with permanent access to the room.

In the Media Centre, provided there is the option to socially distance, all visitors will be requested to use PPE face masks until they are sat at their desks, when it is then permitted to remove masks.

## **SPECTATORS**

In compliance with Article 22 of the Resolution of the Council of Ministers no. 88-A / 2020, the public will not be allowed at the race.

This year, in a unique effort, the ACP will broadcast a large number of hours of Baja de Portalegre, through the digital platforms of the event, with ratings and live streaming from different times and locations.



In an unusually exceptional year, Automóvel Club de Portugal recommends that the best way to watch Baja de Portalegre is in the safety of your home.

## ORGANISATION

- Organisation elements will be equipped with a mask and face shields;
- Covid-19 tests will be carried out in the 96 hours prior to the event to all organisation elements who will be in contact with competitors, and to all elements that use the Nerpor building as a work area;
- Training sessions will be carried out for the different areas of the organisation on how to proceed (controllers, parc fermé, secretariat, checks, Marshall, etc.).

## CANCELLATIONS AND / OR CHANGES SINCE 2019

- Ceremonial Start, which usually took place on Thursday night in the city centre is cancelled.
- Briefing, the moment of information sharing from the race director to all the riders and drivers, will be handled on paper, during administrative checks and made available at the race website.
- Prize-Giving: the usual system will not be used. We are studying different possibilities.

## OTHER

- In addition to the race website, an “APP” will be developed to broadcast all the necessary information to competitors, thus avoiding trips to Nerpor;
- In addition to the above, other procedures will be carried out in the sports plan, always with the aim of minimizing contacts;
- We will promote, together with Rádio Portalegre, several awareness actions.
- Masks will be distributed to participants by our partner BP (2 for team).
- Automóvel Club de Portugal will do everything to provide the event's followers with all the information, which will be available at the event's website.

## FINAL NOTE

The goal of Automóvel Club de Portugal and Municipality of Portalegre as well as all other municipalities in the Portalegre district, and the various local entities responsible for the event, is to provide a race with safety conditions to reassure everyone involved: competitors, population, public, etc. and somehow mitigate the inherent risks.

This Contingency Plan is a dynamic document, and is subject to changes suggested by local or national health authorities.

These and other information are available at:

[www.bajaportalegre500.com](http://www.bajaportalegre500.com)





**AUTHORIZED ACCREDITATIONS TO ACCESS THE ASSISTANCE AREA – NERPOR**

Nerpor - Service Park Accreditations							
Nerpor - Acreditações de acesso à Assistência							
Personal / Pessoais							
	Auto FIA	Auto EN*	Auto Promo	Bike	Quad	SSV	Hobby
Driver / Rider / Piloto	1	1	1	1	1	1	1
Co-driver / Copiloto	1	1	1			1	
Assistant's / Assistentes	5	5	4	2	2	3	2
Team Manager	1	1	1	1	1	1	1
Vehicle / Viatura							
Assistência / Service	1	1	1	1	1	1	1
Team Manager	1	1	1	1	1	1	1
Service Area / Espaço de assistência							
14x6m (84m2)	✓	✓					
8x6m (48m2)			✓			✓	
6x6m (36m2)				✓	✓		✓

*\*National Event / Evento Nacional*